

HOMES OF HOPE APPLICATION FOR EMPLOYMENT

3 Dunearn Street, Greenville, SC 29611 (864) 269-4663 fax (864) 269-6235

DATE OF APPLICATION _____ DECISION DATE (office use) _____

PERSONAL INFORMATION:

Name: _____

Address _____ City, St. ZIP _____

Phone Number/s _____

Prior address if less than two years at present address (give past two year history) _____

Have you ever been convicted of a felony? Yes No

If yes, please explain _____

Position applying for: _____ Salary Requirements: _____

EDUCATION AND EXPERIENCE:

What is the highest level of education completed?

Elementary school 1 2 3 4 5 Middle School 6 7 8 High School 1 2 3 4
GED Y N College 1 2 3 4 Degree Y N Graduate School Y N

PRIOR EMPLOYMENT INFORMATION:

Present Employment _____ Work Number _____

Hire Date _____ Gross Monthly Income _____

Supervisor's name _____ May we contact? _____

Job Duties _____

Reason for leaving: _____

Previous Employer _____ Work Number _____

Dates of employment _____ Gross Monthly Income _____

Supervisor's name _____ Job Duties _____

Reason for leaving: _____

Previous Employer _____ Work Number _____

Dates of employment _____ Gross Monthly Income _____

Supervisor's name _____ Job Duties _____

Reason for leaving: _____

REFERENCES: *List three (3) people who have known you for at least two years, and are not related to you*

Name & Address _____ Relationship _____ Phone No. _____

Name & Address _____ Relationship _____ Phone No. _____

Name & Address _____ Relationship _____ Phone No. _____

***** Please turn application over and complete page 2 *****

Please tell us why you are applying at Homes of Hope and what area of employment you are seeking:

How did you hear about this job opening?

**What skills and abilities and other special attributes can you bring to the Homes of Hope Team? **

Can you perform the essential functions of the position for which you are interviewing with or without a reasonable accommodation? YES NO

Have you read the job description and understand to the best of your ability the expectations for this job? (Please initial by the suitable response) NO _____ YES _____

By signing below, I state that all my answers are correct and truthful.

Signature

Date